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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
B Gerold, Public Works Director  
SUBJECT:  
DATE: May 10, 2022

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**Background:**

Bids for sealcoating services were advertised. Only one bid was received; it arrived after the 11:00 am submittal time. It was not opened. Upon consultation with the City Attorney, it is recommended that the bid be rejected.

**Recommendation:**

Staff recommends that the City Council reject the bid submitted by Pearson Brothers Incorporated due to a lack of timeliness.